

RSCA
Common Purchase Requests

Being listed as 'supportable' does not guarantee that a funding request will be supported. Each request is reviewed individually on its merits.

General Considerations:

1. Will the requested item directly support the student applicant's professional development?
2. Will relatively permanent items (equipment, software, books, etc.) have enduring value on campus post-project?
3. Are the requested items cost-effective (e.g., generics vs. top-of-line) where appropriate?

Purchase Type	Supportable?	Explanations & Conditions
<i>Disposable supplies</i> (chemicals, arts materials, etc.)	Yes	Items must have clear role in the proposed project, rather than serve mainly to restock a lab's supplies.
<i>Equipment</i> (lab machines, computers, A/V, musical instruments, protective clothing, etc.)	Yes	All items belong to the campus and will usually stay housed in the mentor's department after the project. So the item, esp. if expensive, should have good value for the campus <u>after</u> the project.
<i>Software</i>	Yes	Software must be installed on a campus computer, not a personal one, and it must be installed by Computing Services. As with equipment, it should provide good value after the project.
<i>Books</i>	Yes	Books are usually purchased through the campus library and returned to the library after the project. On some occasions, the books may be housed post-project in a smaller open-access library within the mentor's department. If books are intended solely for the project, we prefer to use Inter-Library Loan to procure them.
<i>Participant payments</i>	Yes	There are restrictions to how participants may be paid. See our website for details.

<i>Faculty travel to research site</i>		
(geology digs, museum visit, interviews, mtg with collaborators, etc.)	Yes	Expenses are funded through a reimbursement procedure. They must be pre-approved before by the RSCA and Travel offices before the trip.
<i>Student travel to research site</i>		
(geology digs, museum visit, interviews, mtg with collaborators, etc.)	Yes (after July, 2022)	This funding has historically been unavailable. Fortunately, starting in summer 2022, we can for the next few years support this expense thanks to a new grant funded by an alumna. See our website for details.
<i>Fees for internal services</i>		
(ex, printing fees, Scanning Electron Microscopy maps)	Yes	Service providers cannot be members on the project.
<i>Fees for external services</i>		
(ex, subscription to research platforms; instrument tuning; professional recordings; workshops)	Rarely	We have funded some of these but not others, depending primarily on the cost and the value provided beyond the project.
We provide student & faculty stipends for our summer SURE grants.		
<i>Stipends for student applicant or faculty mentor</i>	Yes for SURE; No for AYURE	We do not provide stipends for our semesterly AYURE grants. Most students are typically compensated with course credit (e.g., Honor's theses, independent studies) when doing their AYURE project.
<i>Stipends for student assistants</i>		
(ex, Computer Science student for web development, additional research assistant to run project, etc.)	Rarely	For the most part, we do not fund student hourly assistants. For example, we do not pay for assistants to join a research team or to do library work for faculty. However, we have occasionally funded student hourly assistants who have a unique professional skill-set vital to carrying out the project.
<i>Society membership fees or licenses</i>		
(student or faculty)	No	Campus rules require that membership fees / licenses be accepted only if in the university's name. Fees / licenses for specific individuals is not supported.
<i>Event hosting (honorariums, meals, etc.)</i>	No	Consider instead applying for CAS support or departmental support.